

Important Information about Prescription Drug Coverage

To: _____ From: _____

Fax: _____ Pages: _____

Re: Request for Coverage of a Non-Formulary Drug: Please respond.

- Please complete the attached Request for Coverage of a Non-Formulary Drug Form
- To prevent delays in the review process please complete all requested fields.
- Completed forms should be faxed to: 1-855-633-7673. It is not necessary to fax this cover page.

Information about this Request for Coverage of a Non-Formulary Drug

Use this form to request coverage of a drug that is not on the formulary. To process this request, documentation that all formulary alternatives would not be as effective or would have adverse effects is required. Please provide clinical information or other evidence supporting the medical necessity of the non-formulary drug, including previous formulary drugs attempted for this patient's condition. If the formulary exception is approved, it will be reimbursed at the highest brand tier copay for the calendar year.

You can make an expedited request by indicating this at the top of the attached form. If you request an expedited review and sign the attached form, you certify that applying the 72 hour standard review time frame may seriously jeopardize the life or health of the member or the member's ability to regain maximum function.

Information on the attached form is protected health information and subject to all privacy and security regulations under HIPAA.

You can get this information for free in other languages. Call 1-866-986-0356. TTY users should call the New York State Relay Service at 711. We are available Mon - Sat 8 am - 8 pm. After 8pm, Sundays & Holidays: 24/7 Medical Answering Service 1-800-442-2560. The call is free.

Puede obtener esta información gratuitamente en otros idiomas. Llame al 1-866-986-0356. Los usuarios de TTY deberán llamar al Servicio de Retransmisión del Estado de Nueva York al 711. Atendemos de lunes a sábado de 8 a.m. a 8 p.m. Después de las 8 p.m., los sábados y días festivos puede llamar: las 24 horas del día, los 7 días de la semana al Servicio de Respuesta Médica al 1-800-442-2560. La llamada es gratuita.

MetroPlus is an HMO health plan with a Medicare contract. Enrollment in MetroPlus depends on contract renewal.

MetroPlus es un plan de salud de una organización para el mantenimiento de la salud (HMO, por sus siglas en inglés) con un contrato con Medicare. La inscripción en MetroPlus depende de la renovación del contrato.

Member privacy is important to us. Our employees are trained regarding the appropriate way to handle our members' private health information.

CONFIDENTIALITY NOTICE: This communication and any attachments may contain confidential and/or privileged information for the use of the designated recipients named above. If you are not the intended recipient, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution or copying of it or its contents is prohibited. If you have received this communication in error, please notify the sender immediately by telephone and destroy all copies of this communication and any attachments.

Request for Coverage of a Non-Formulary Drug

Patient Information

Name _____
 Member ID _____
 Medicare ID _____
 Date of Birth _____
 Sex: M / F _____
 Address _____
 City _____
 State _____ ZIP _____
 Phone _____
 Nursing Home Resident? YES / NO
 Home care patient? YES / NO

Prescriber and Pharmacy Information

Name _____
 Specialty _____
 DEA _____
 NPI _____
 Address _____
 City _____
 State _____ ZIP _____
 Phone _____ Fax _____
 Pharmacy name _____
 NCPDP _____
 NPI _____
 Phone _____ Fax _____

All items below this line are for Physician Use Only

Information for Requested Drug

Drug Name: _____ Drug Requested is (circle one): Brand / Generic
 Strength: _____ Dosage form: _____ Qty per 30 days: _____ Drug is (circle one): Newly prescribed/Refill
 Directions: _____ Diagnosis: _____
 ICD-10 Code: _____ Standard Reviews will be completed in under 72 hours. An expedited review is available if you certify that a standard review time frame will seriously jeopardize the health of your patient. To request an expedited review, simply indicate this at the top of this page.

Request for Coverage of a Non-Formulary Drug Criteria

Medical Justification: Please provide medical justification for the non-formulary drug exception request. Please address why all formulary alternatives on any tier of the formulary for treatment of the same condition would not be effective or would cause adverse effects. List previous drugs and doses attempted for this patient, condition and dates or approximate dates or duration of treatment (if known). Document adverse effects requiring discontinuation and/or reason for perceived ineffectiveness. Attach additional pages if necessary.

- If all formulary agents would not be effective, please specify prior treatment failures: _____

- If all formulary agents would have adverse effects, please specify prior adverse effect history: _____

- If patient preference for nonformulary drug, please provide your clinical rationale: _____

- If no available formulary alternatives have been previously tried, please check this box.

I attest that the information provided on this form is true and accurate as of this date:

Prescriber's signature: _____ **Date:** _____